**Councillors present**: Cllr. D. Baugh (DB) - Chair, Cllr. V. Halford (VH) – Vice Chair, Cllr. J. Fisher (JF) & Cllr. R. Moss (RM)

**Present:**  Clerk – Vicky Bright. Cllr. Susan Glossop – WSC (arrived 7:45pm)

**Public Forum:**

5 Members of the Public were in attendance.

Residents raised concerns that the dirt bikes using the footpath is becoming more frequent again, they have also been using the Elveden track. There is also now 4x4’s back using it again as well. These incidents are becoming more frequent, along with night time incidences, anti-social behaviour, litter and damage to the track and signage. There have also been quads through the village. The Clerk advised that she had now been in contact with Will’s replacement, Lesley-Ann Keogh and Claire Dickson’s replacement, James Pickerin and is trying to arrange a meeting with them and the Police and Elveden to get the old team to address these issues. See Item 6 (i).

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| **24/01/1**  **24/01/2**  **24/01/3** | **Meeting opened at 7:33pm**  **Chair’s Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):**  **Apologies:** Cllr. Karrie Baugh.  **Absent:** None.  **Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:**  None.  **Adopt the Minutes of the Parish Council Meeting held on 20th November 2023 - LGA 1972, Schedule 12, para 41(2):**  **Resolved 24/01/3.01**  The minutes of the Parish Council meeting held on 20th November 2023 were adopted as a true statement and signed by the Chair (DB). |  |
| **24/01/4**  **i)**  **ii)**  **24/01/5**  **i)**  **ii)** | **To Receive County, District and Community reports:**  **WSC – Cllr. Susan Glossop**  Cllr. Glossop gave the following WSC updates;   * Bury Records Office is to be moved to Ipswich, as this was the least expensive of the   options available, it would cost up to £5 million to upgrade the current site and moving it to the Western Way development is now not an option.   * Arts Funding will stop, so the Theatre Royal will no longer receive funding.   Cllr. Glossop reiterated her support regarding the Byway/4x4’s issue and is happy to attend the joint team meeting when arranged.  **SCC – Cllr. Colin Noble;**  Cllr. Noble was not present at the meeting and no report was sent.  **Planning Applications**  **SCC/0102/21F – Cavenham Quarry, Marston's Pit, Cavenham Heath, Cavenham**  Consent granted 19th December 2023.  **DC/23/1858/FUL - Upgrade to existing mast consisting of - a. installation of three antennas; two transmission dishes and one GPS module to existing 30 metre lattice tower; b. installation of one supporting equipment cabinet, one meter, cabling and ancillary ground- based equipment. Location: Mast At Tl8076se, Bury Road, Elveden –**  **Resolved 24/01/5.01**  Formal resolution of No Objections submitted on 13th December 2023. |  |
| **24/01/6**  **i)**  **ii)**  **iii)**  **iv)**  **v)**  **24/01/7**  **i)**  **ii)**  **iii)**  **24/01/8**  **24/01/9**  **i)**  **ii)** | **Highways / Trees / Footpaths:**  **Dirt Bikes & Footpath/Byway Signage Update**  Incidents of dirt bikes, 4x4’s, night incidents, anti-social behaviour have increased, this includes quads through the village. It was discussed that the signage is the wrong colour and not visible enough, but this was explained that the colour was per Natural England preference. It was reiterated that the Byway will only be closed due to damage and a permanent closure is not possible or an option. The issues are hard to address as even with signage etc. there is no one to Police the Byway, the PC, WSC and SCC hands are tied. The Police are aware of the issues and the website that gives bike/4x4 users incorrect information, but nothing can be done, residents reiterated that it is difficult to report the incidents, as they cannot see number plates due to speed and dirt covering them, they also find the 101-reporting online system very difficult and lengthy.  The Clerk advised that she is trying to arrange a meeting with the original team and their replacements, PROW, WSC Community Liaison Officer, Police, District & County Councillors etc. It is hoped this can be arranged before the next PC meeting in March, and there may be some update on a way forward and an action plan. In the meantime, residents are urged to keep reporting the incidents, getting date/times, number plates etc. And also, to show their support at the next meeting.  **Footpaths & Overgrown Vegetation Updates**  Following reporting the footpaths/footways online to SCC Highways/PROW, the Clerk has received the following updates;  **1 West Street – 00424774**  This issue was passed to the Enforcement Team who contacted the owners of 1 West Street, requesting the vegetation be cut back. The Enforcement Team visited the site on the 4th December and have closed the report as works have been completed.    **30-32 West Street – 00424811**  A site visit was carried out on the 24th October by the Enforcement Team and a works order was raised to cut back the vegetation. These works are showing as having been completed on the 17th of November.    **The Street Allotments (A1101 bend) – 00424803**  A site visit was carried out by the Enforcement Team on the 24th October, however at this time the vegetation reported did not meet the criteria for reactive works.  The Clerk was asked to follow up on this and request that it is looked at again Spring/Summer.    **6 The Street – 00424805**  A site visit was carried out by the Enforcement Team on the 24th October, however at this time the vegetation reported did not meet the criteria for reactive works.    **25-17 The Street – 00424806**  A site visit was carried out by the Enforcement Team on the 24th October, however at this time the vegetation reported did not meet the criteria for reactive works.  The Clerk was asked to follow up on this and request that it is looked at again Spring/Summer.  **59-80 The Street - 00424809 & 00424810**  This issue has been passed to the Enforcement Team who have been in contact with the landowner requesting that this vegetation be cut back. On the last site inspection these works had still not been carried out and the Enforcement Team is working through the enforcement process.  The Clerk was asked to request that the vegetation is cut back further than it was last time, as it was not sufficient.  **Byway/ footpath Telegraph Road -**  PROW recently replaced a way marker post on the footpath as requested. They are also commencing discussions with the landowner to cut back the byway/ footpath, as this specific issue (vegetation outside the width of the path on the ground) is their responsibility. They are hoping the works will be undertaken in a reasonable time.    **Highway Gates & Funding Updates**  The Clerk advised she had requested Locality Funding from Cllr. Susan Glossop and Cllr. Colin Noble, but was still awaiting confirmation from Cllr. Noble of the amount of funding he could offer. Cllr. Glossop confirmed she could offer £750.  The Clerk has done the application for a Street furniture licence from SCC and is awaiting photos/plan of where the gates are to be sited from Cllr. D. Baugh. She confirmed that she had accepted the quote from JACS UK Ltd, and the order was on hold until funding could be confirmed. The Clerk confirmed she has started getting quotes for the gates installation and already has one, from Ford Fencing.  **VAS Data download & reporting update (JF)**  Cllr. Fisher confirmed he had managed to download the data, although it was not easy, but that it still needed to be compiled into a report format. The Clerk and Cllr. Glossop suggested liaising with Lackford/Fornham All Saints who all download and use their data, for advice and help. Once the data is in a report format, the Clerk can then forward it to the Police for speed checks in the village. Cllr. Fisher presented the following statistics;  Bury entrance (Plough Inn) - Average speed 30mph, average maximum 63mph, maximum speed 104mph.  Mildenhall entrance – Average speed 35mph, average maximum 85mph, maximum 114mph.  **Update on Quiet Lanes Signage – Temple Lane**  The Clerk presented a location plan for the replacement sign on Temple Lane, it was agreed to request that the new sign be installed 2m closer to the river, after the tree by the gate. The Clerk is to report back to the Speed & Safety / Quiet Lanes Team and request this and chase an installation date.  **Parish Matters:**  **Basketball Court Surfacing Quotes / Update on repairs to play area**  The basketball quotes are to be deferred to the next meeting.  Thanks to Cllr. Moss for the repairs to the play area and fencing.  **Discuss rotten “Beware Children Playing” sign +/- replace**  Cllr. Moss fixed the sign back onto the post, but it is rotting. It was agreed to wait until the sign was completely unrepairable before looking at replacement.  **Update on repairs & works on Assets**  The Clerk confirmed that the works to the assets had now been completed. The Clerk was asked to contact McDonalds about the litter in the village.  **Correspondence:**   * West Suffolk Council Strategic Priorities for 2024/28 – The Clerk has forwarded the   email to all Councillors for the information.   * PCC Precept 2024/25 Survey – The PCC has launched a survey to gauge public   opinion on the precept proposal to raise the Precept for the PCC portion by £13 per  year (for a Band D property) go to the PCC website for more information;  https://suffolk-pcc.gov.uk/news/precept-survey-pcc-proposes-increase-in-precept-to-  fund-constabulary-in-2024-25   * Visit from the WSC Chair, Roger Dicker – The Clerk advised that Cllr. Dicker would   like to attend a PC meeting to strengthen relationships with the Parish Councils in  West Suffolk, the Clerk forwarded to the Council for their attention and response.   * The Clerk advised that she had been contacted by the new Police Community Sergeant, Chris White to introduce themselves and that they would hopefully be attending the March PC meeting.   **Finance & Policies:**  **Parish Council Bank Reconciliation from list of payments/receipts**  The Payments and receipts were scrutinised and approved. The account balance was confirmed as £14,263.57 as of 10th January 2024.  **Resolved 24/01/9.01.**  That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chair of the meeting (DB).  **Payment Schedule for signing and approval for payment of outstanding invoices**  **Resolved 24/01/9.02**  The payment authorisation sheet was signed by Cllr. D. Baugh, Cllr. V. Halford and the Clerk/RFO.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Payee** | **Details** | **Invoice number** | **Total** | **Power**  **to pay\*** | | HMRC | PAYE Qtr. 3 23/24 | P30 | £140.00 | 3 | | SCC | Street Furniture Licence | - | £150.00 | 15 | | Ian Cheshire | Asset Maintenance | 15/12/23 | £845.00 | 11, 13 & 14 | | David Fisher | Hall hire Nov 23 | 201123 | £30 | 3 | | Davis Fisher | Hall hire Jan 24 | 15124 | £35 | 3 | | V Bright | Mileage & Expenses | - | £8.42 | 3 |   \*Power to pay   |  |  | | --- | --- | | 1. | Local Government Act 1972 S.112 | | 2. | Local Government Act 1972 s.137 | | 3. | Local Government Act 1972 S.111 | | 4. | Local Government Act 1972 S.133 | | 5. | Small Holdings and Allotments Act 1908 ss.23,25 | | 6. | Public Health Act 1875 s.164 | | 7. | Public Health Act 1980 ss.43, 50 | | 8. | Local Government Act 1972 S.142 | | 9. | Litter Act 1983 ss. 5,6 | | 10. | Post Office Act 1953, s.51; | | 11. | Parish Councils Act 1957, s3 (i), s1 | | 12. | The Local Audit and Accountability Act 2014 | | 13. | Open Spaces Act 1906 s9-10 | | 14. | Local Government Act (Misc. Provisions) 1953 s4 & 1976 s19 | | 15. | Highways Act 1980, section 274A | |  |
| **iii)**  **24/01/10** | **Agree the 20243/25 Budget & Adopt**  **Resolved 24/01/9.03**  It was agreed to adopt the budget for 2024/25 with expenditure of £11,752.00.  **To Agree & Adopt the Precept Figure for 2024-2025**  **Resolved 24/01.9.04**  It was agreed to submit the Precept request at £11,452.00, a 20.95% increase to residents’ tax  bill, which equates to an increase of £13.27 per annum, per household (based on Band D  property).  The form was signed by the Chair and Clerk/RFO and will be submitted to WSC by the deadline of 22nd January 2024.  **Councillor’s Reports & Items for next Agenda**  None.  **Next Meeting to be held on Monday 18th March 2024 at 7:30pm, in the Old School Hall, Icklingham.**  Meeting closed at 9:04pm  **Signed: Date:**  **Chair, Icklingham PC** |  |
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