

Icklingham Parish Council

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MINUTES of the meeting of Icklingham Parish Council Held on Thursday 16th June 2016 at 8pm in the Community Centre, Icklingham

Present: Cllr R Burt – Chairman
Cllr D Baugh – Vice Chair
Cllr K Baugh
Cllr H Graham
Cllr A Walsh

Also Present: Mrs Su Field – Parish Clerk
9 members of the public

PUBLIC FORUM

The Chairman welcomed and introduced the new Parish Clerk to the meeting and all those present introduced themselves.

Residents from Hall Close had been in contact with Elveden Estates concerning the excessive amount of dust that was being generated from their vehicles and causing a nuisance to residents.

Unfortunately, at this time, responses received had not indicated that any remedial action would be taken. The Clerk was instructed to contact Elveden Estates to attempt to elicit assistance in resolving the issue.

Instances of severe flooding along parts of The Street (especially at the corner opposite the Community Centre) are of major concern as it is believed that this problem could be a cause of accidents. The Clerk was instructed to contact the County Council Highways Department to request that a) drains are kept clear, b) potholes/degrading road surface are dealt with as a matter of urgency. The degrading road surface had also been highlighted in correspondence received. Also raised was the issue of loose straw being dropped by farm vehicle which was blocking drains which was believed to be contributing towards the localised flooding issues. This to be highlighted in the correspondence to the County Council.

001/16 APOLOGIES
CCllr Colin Noble

002/16 DECLARATIONS OF INTEREST
None

003/16 CONFIRMATION OF MINUTES
The Minutes of the meeting held on 6th April 2016 were signed by the Chairman as a true record.

004/16 FOLLOW UP ITEMS

The Clerk was instructed to attempt to elicit a response from the County Council in relation to the Parish Council's desire to have a survey conducted for the installation of a Vehicle Activated Sign for speeding vehicles.

005/16 GRASS CUTTING – QUOTATIONS

Three quotations had been received and distributed at the last meeting. Following discussion the Clerk was instructed to contact one of the tenderers to clarify removal of clippings and then award the contract. An update will be provided to the next meeting on 7th July 2016.

006/16 PLANNING

No applications received.

007/16 VILLAGE SIGN

Remedial works have been undertaken but additional works are required to repair the village sign due to the original spindles having broken etc.

One quote in the sum of £550 had been received but it was decided that additional quotes were required to ensure best value.

Cllrs K and D Baugh volunteered to contact a local craftsman to obtain a price for the works. This will be reported back to the next meeting for a decision to be made.

008/16 ALLOTMENTS

It was confirmed that some allotments were now available for rent. The approximate size of each allotment is 25m x 10m and the rental would be £100. The contact information will be published in the village newsletter for interested residents to apply.

009/16 DUST ISSUES – ELEVEDEN ESTATES

Raised under Public Forum.

010/16 CORRESPONDENCE RECEIVED

A new Trustee is required for the Alice Dix Charity due to a resignation. The Parish Council have the responsibility of identifying and appointing a replacement. Cllr D Baugh indicated that he may be able to serve and would update the Parish Council at their next meeting.

Mr Bob Gooch also indicated that he would be willing to become a Trustee.

The matter would be decided at the next meeting.

A letter received from a resident concerning the current state of portions of the road which were breaking up and were prone to flooding. Also raised in the Public Forum.

It was agreed that the Clerk contact the relevant officers at Suffolk County Council to request that remedial works are carried out as a matter of urgency.

011/16 COUNTY COUNCILLOR'S REPORT

Apologies from CCllr Colin Noble had been received by the Clerk. No report received.

012/16 DISTRICT COUNCILLOR'S REPORT

Cllr Rona Burt updated the meeting with the following:

Devolution – more information had been received and it had been acknowledged that there was still more work to be done.

Mildenhall Base – Community Engagement sessions had taken place and it had been confirmed to the District Council that the currently envisaged date for the withdrawal of USAFE was 2023.

Meetings attended:

Local Plan Working Group
Planning Committee

Member Development

013/16 FINANCIAL MATTERS

The Annual Return and Statement of Accounts were presented to the Parish Council for their approval prior to submission to External Audit. The Statement of Accounts will be posted on the website. The Clerk went through the Governance Statement for agreement by the Parish Council and this was duly signed by the Chairman.

The Notice of Public Rights to examine the accounts to be posted on the village noticeboard.

The following invoices had been submitted to the Parish Council for payment:

D Fisher	Hire of Hall	£25.00
A Walsh	Reimbursement for AGM supplies	£62.89
SALC	Membership Fee	£167.99
S Field	Wages & Expenses June 2016	£161.91
D Green	Remedial Works on Village Sign	£235.00

The payments were agreed and cheques signed.

The Clerk updated the meeting on the new system for reporting of payments, receipts and bank reconciliation which will be reported to each meeting for noting by the Parish Council.

It was agreed that the Clerk complete the forms to become a signatory on the account and prepare the relevant paperwork for the implementation of internet banking. The Clerk also explained that once internet banking is in place each invoice received will be brought to the next relevant meeting for agreement for payment and an "Internet Banking Authorisation Form" will be signed by two Parish Councillors to authorise payment prior to this being carried out.

The Clerk also confirmed that if any resident wished to peruse the accounts at any time during the course of the year they could do so by sending an email and the Clerk would furnish them with a copy.

014/16 AGENDA ITEMS FOR MEETING TO BE HELD ON 7TH JULY 2016

Additional Noticeboard outside the Community Centre

Alice Dix Charity – Appointment of new Trustee

Repair works to Village Sign – Quotations

Bus Shelter and bus stop standing

There being no further business the meeting closed at 9.00pm

Signed :

Chairman