

# Icklingham Parish Council

Minutes of the Meeting of Icklingham Parish Council  
Held at the Old School Hall, Icklingham on Monday 18<sup>th</sup> September 2023 at 7:35pm

**Councillors present:** Cllr. D. Baugh (DB) - Chair, Cllr. K. Baugh (KB), Cllr. J. Fisher (JF) & Cllr. R. Moss (RM)

**Present:** Clerk – Vicky Bright. Cllr. Colin Noble - SCC

## **Public Forum:**

2 Members of the Public were in attendance.

Residents raised further incidences of dirt bikes on the Byway and using anti-social behaviour. The Byways being recently closed and the honeymoon period means there was a reduction in incidences, however now the honeymoon period is over and we are entering winter it is expected that incidences will increase again, as it has in previous winters. The Council reiterated to residents that they must report all incidences to the police, in order for them to be recorded. Cllr. Glossop is already liaising with Claire Dickson/James Pickerin (PROW) and Cllr. Noble is to also raise this with them and see if anything can be done.

The issue of no signage at the Elveden end of the track, and the signage being green and camouflaging into the vegetation was also raised, it was discussed that more signage is needed and perhaps it should be more visible and reflective, however it was noted that Natural England prefer the green signage.

The Clerk was asked to report to PROW the overgrown section of right of way, from the barn to Telegraph Road (turn right, and 3<sup>rd</sup> lane on the right).

## **Meeting opened at 7:35pm**

23/09/1

### **Chair's Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):**

**Apologies:** Cllr. V. Halford.

**Absent:** None.

23/09/2

### **Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:**

None.

23/09/3

### **Adopt the Minutes of the Parish Council Meeting held on 17<sup>th</sup> July 2023 - LGA 1972, Schedule 12, para 41(2):**

#### **Resolved 23/09/3.01**

The minutes of the Parish Council meeting held on 17<sup>th</sup> July 2023 were adopted as a true statement and signed by the Chair (DB).

23/09/4

### **To Receive County, District and Community reports:**

i)

#### **WSC – Cllr. Susan Glossop**

Cllr. Glossop sent apologies.

ii)

#### **SCC – Cllr. Colin Noble;**

Cllr. Noble reported that the budget setting had identified a 4% overspend, due to costs associated with Adult & Social Care Services.

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The Council and residents raised the issues around Highways; Dirt bikes and the Byway signage, overgrown footways and PROW's, speeding and traffic calming. See Items 6 (i), (ii) & (iii).

23/09/5  
i)

## Planning Applications:

**Update on AP/23/0031/STAND - Outline Planning Application (means of access to be considered) - (i) Conversion works to public house (class A4) to create 2 no. dwellings (class C3) (following demolition of existing extensions); (ii) construction of 7 no. dwellings and (iii) associated landscaping and car parking (previous application DC/17/0630/OUT) LOCATION: The Plough Inn 62 The Street Icklingham Suffolk. APPLICATION NO: DC/19/2145/OUT**

The Clerk confirmed that she had received notification of the appeal hearing details. The hearing will be held over four days, starting 17<sup>th</sup> October 2023, to be held at the Hub, Mildenhall. Cllr. Susan Glossop and Cllr. D. Baugh are planning to attend the appeal hearing, to represent the village and residents.

23/09/6  
i)

## Highways / Trees / Footpaths:

### **Dirt Bikes & Footpath/Byway Signage Update**

Further incidences of dirt bikes on the Byway and using anti-social behaviour have been reported to the Parish Council. The Council reiterated to residents that they must report all incidences to the police, in order for them to be recorded, this data can then be used for evidence for the Police to act, or for further measures to be implemented by Highways. The Clerk is going to put a notice in the Villager newsletter reiterating this. Cllr. Glossop (WSC) and Cllr. Noble (SCC) are also speaking with the previous team to see if anything else can be done.

The issue of no signage at the Elveden end of the track (East end), and the signage being green and camouflaging into the vegetation was also raised, it was discussed whether more signage is needed and perhaps whether it should be more visible and reflective, however it was noted that Natural England prefer the green signage. PROW are to go out and visit the site to see if anything can be done regarding the signage, within their powers, and whether any further measures can be considered.

ii)

### **Footpaths & Overgrown Vegetation**

The Clerk is to report the overgrown section of the Byway, as discussed during the public forum. The issue of the footways on the highway and other PROW being overgrown were also discussed, it was agreed that Councillors would each email the Clerk details and photos of any overgrown or obstructed footways and PROWs in the village, the Clerk will then report each one on the online portal and with PROW and then send the report numbers en masse to Andy Moore – SCC Highways, PROW and cc. Cllr. Glossop & Cllr. Noble. The Clerk is also to put a notice in the Villager newsletter reminding residents how to report highways or PROW issue on the SCC online reporting tool.

iii)

### **Discuss Community Speed Watch Scheme (CSW)**

Cllr. Noble updated the Councillors on the ANPR camera which is currently in the Suffolk area, he also gave advice on what traffic calming measures are available to parishes, he advised that speed

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humps and pinch points are not approved in Suffolk, and that VAS units, CSW and Highway gates are the best options currently available.

The Clerk presented details of the CSW and it was agreed to seek volunteers in the Villager newsletter.

The VAS units were discussed; the two older units are now having issues with battery life and one is currently not working at all. The Clerk was asked to get a quote for a new battery and the broken VAS is to be disposed of. Cllr. Noble offered Locality Funding towards a new unit to replace the broken old one.

The Clerk showed examples of Highway gates and rough costings, she gave advice on companies that can supply and guidance on getting Highways permission and the process and costs for getting a Street Furniture Licence. Cllr. Noble offered funding towards this if the Council proceed.

It was agreed that the Council would look at purchasing and installing Highway gates at village entrances at either end of the village, and then look at purchasing a new VAS unit next financial year, as it was felt that the two new units and the third older one (once the battery is replaced), is sufficient at present and the highway gates option should be explored as another possible deterrent for speeding through the village.

The Clerk was asked to get quotes for a new VAS battery and to look at quotes and options for Highway gates for the next meeting, the Clerk will then apply for Locality Funding and a Street Furniture Licence, once the Council have accepted a quote.

**iv) A11 Red Lodge to Fiveways Safety Scheme - gap closure update**

The Clerk confirmed that she had circulated the presentation from the public engagement event to all Councillor's for the information. A public consultation will be held, date TBC.

**23/09/7**

**Parish Matters:**

**i) Asset Maintenance Report – Consider Works needed**  
Deferred to the November agenda. The Clerk is to seek quotes for the works needed.

**ii) Grass Cutting Update**  
The Clerk confirmed that Tilbrook's had advised that they do not usually collect grass cuttings, as do not most other contractors, as it is too time consuming and not cost effective. They advised that they can quote for this in the new season if required, but warned it would significantly increase the cost. It was agreed to look at tenders for the grass cutting for the next season.

**23/09/8**

**Correspondence:**

- The Clerk advised that she had been sent details by PROW – SCC regarding a proposal to create a Public Bridleway at Temple Bridge, Cavenham and Icklingham. Details and a map of

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the proposed route are available from the Clerk. The Council agreed that they support this proposal in principle.

23/09/9

i)

**Finance & Policies:**

**Parish Council Bank Reconciliation from list of payments/receipts**

The Payments and receipts were scrutinised and approved. The account balance was confirmed as £13,388.98 as of 30<sup>th</sup> August 2023.

**Resolved 23/09/9.01.**

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chair of the meeting (DB).

ii)

**Payment Schedule for signing and approval for payment of outstanding invoices**

**Resolved 23/09/9.02**

Payee	Details	Invoice number	Total	Power to pay*
V Bright	August Overtime		£41.85	3
David Fisher	Hall Hire July 23	17723	£30.00	3
V Bright	Mileage & Expenses Aug/Sept		£9.87	3
SALC	Internal Audit 22/23 Fee	27601	£202.80	3
WSC	May 23 Uncontested Elections Fee	1244735	£81.91	3
CAS Ltd	Annual PC Insurance LTA Fee	ACY 2388906	£716.10	3
HMRC	PAYE Qtr 2 22/24		£136.60	3

\*Power to pay

1.	Local Government Act 1972 S.112
2.	Local Government Act 1972 s.137
3.	Local Government Act 1972 S.111
4.	Local Government Act 1972 S.133
5.	Small Holdings and Allotments Act 1908 ss.23,25
6.	Public Health Act 1875 s.164
7.	Public Health Act 1980 ss.43, 50
8.	Local Government Act 1972 S.142
9.	Litter Act 1983 ss. 5,6
10.	Post Office Act 1953, s.51;
11.	Parish Councils Act 1957, s3 (i)
12.	The Local Audit and Accountability Act 2014

iii)

**Agree the Parish Council Insurance Schedule & Quote 23/24**

The Clerk advised that the Council has a Long-Term Agreement (LTA) until 2025 with their current provider Community Action Suffolk.

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**Resolved 23/09.9.03**

It was agreed to accept the annual insurance schedule and premium at a cost of £716.10 with Ansvr, via Community Action Suffolk brokers.

**Resolved 23/09.9.04**

The Councils Asset Register was reviewed and adopted at a value of £41,493.76.

iv)

**Approval of the Clerks Overtime Hours**

**Resolved 23/07/9.05**

It was agreed to approve the Clerks overtime at 3 hours at £13.95 per hour. Total £41.85.

23/09/10

**Councillor's Reports & Items for next Agenda**

None.

**Next Meeting to be held on Monday 20<sup>th</sup> November 2023 at 7:30pm, in the Old School Hall, Icklingham.**

Meeting closed at 8:58pm

Signed: *D. Baugh*  
Chair, Icklingham PC

Date: 20<sup>th</sup> November 2023