

# Icklingham Parish Council

Minutes of the Meeting of Icklingham Parish Council  
Held at the Old School Hall, Icklingham on Monday 20<sup>th</sup> November 2023 at 7:35pm

**Councillors present:** Cllr. D. Baugh (DB) - Chair, Cllr. V. Halford (VH) – Vice Chair, Cllr. K. Baugh (KB), Cllr. J. Fisher (JF) & Cllr. R. Moss (RM)

**Present:** Clerk – Vicky Bright. Cllr. Susan Glossop - WSC

## **Public Forum:**

3 Members of the Public were in attendance.

Residents raised concerns that the new online reporting process for the Police, is very drawn out and complicated, the Clerk was asked to bring these concerns to the attention of our Community Sergeant.

Residents raised concerns that the dirt bikes using the footpath is becoming more frequent again, they have also been using the Elveden track. The Clerk was asked to report this to the team and re-raise the previous suggestion of speed limit reduction raised by the Police, the Clerk is also to approach Elveden to request they be involved in the meetings.

The Clerk is to chase the signage.

	<b>Meeting opened at 7:35pm</b>
23/11/1	<b><u>Chair's Welcome &amp; Acceptance of Apologies for Absence (LGA 1972, Section 85(1) &amp; (2)):</u></b> <b>Apologies:</b> None. <b>Absent:</b> None.
23/11/2	<b><u>Members Declaration of Interest (for items on the agenda) – LGA 2000 Part III:</u></b> None.
23/11/3	<b><u>Adopt the Minutes of the Parish Council Meeting held on 18<sup>th</sup> September 2023 - LGA 1972, Schedule 12, para 41(2):</u></b> <b><u>Resolved 23/11/3.01</u></b> The minutes of the Parish Council meeting held on 18 <sup>th</sup> September 2023 were adopted as a true statement and signed by the Chair (DB).
23/11/4 i)	<b><u>To Receive County, District and Community reports:</u></b> <b>WSC – Cllr. Susan Glossop</b> Cllr. Glossop gave the following WSC updates;
ii)	<ul style="list-style-type: none"><li>• The WSC monthly newsletter has been circulated to Parish Councils. The Clerk confirmed this had been circulated to Councillor's before the meeting tonight.</li><li>• There is currently a consultation underway for the WSC grass cutting schedules and procedures.</li><li>• The Plough Inn development appeal has been approved by the Inspector.</li><li>• The WSC Local Plan draft goes to Full Council in December, with a final public consultation due in January/February 2024.</li></ul>

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**SCC – Cllr. Colin Noble;**

Cllr. Noble was not present at the meeting.

**23/11/5**

**i)**

**Planning Applications:**

**Discuss Elveden Estates & the WSC Local Plan Category B Village Status**

At a meeting between the Chair and Lord Iveagh and Robin, reference was made to their master development plans which they want included in the next Local Plan and they stated that they intend to contest the village being downgraded to a category B in the current Draft Local Plan. It was agreed to seek legal advice on how to best challenge this appeal and how to respond to the public consultation in the New Year.

**23/11/6**

**i)**

**Highways / Trees / Footpaths:**

**Dirt Bikes & Footpath/Byway Signage Update**

The Clerk is to action the points discussed in the public forum.

**ii)**

**Footpaths & Overgrown Vegetation**

The Clerk confirmed that all overgrown footpaths highlighted by Councillors had been reported via the SCC online reporting tool and the reference numbers had been copied to Cllr. Colin Noble, Cllr. Susan Glossop, James Pickerin (PROW) and Andy Moore (Highways), for their attention. The Clerk is still awaiting a response.

**iii)**

**Discuss Community Speed Watch Scheme (CSW)**

The Clerk has put together a flyer asking for volunteers for the CSW scheme, this will be posted to all residents in March 2024 and the flyer will go in the Villager newsletter in the New Year edition.

The Chair confirmed he had now managed to get the old VAS units working and the batteries to hold their charge. It was agreed to keep using the old units alongside the new ones, and that purchasing a new unit can be looked at when setting the 24/25 budget.

It was agreed that it would be a good idea to start downloading and compiling the data from the newer machines and Cllr. Fisher is to look into how to do this.

**iv)**

**Discuss Highway Gates Quotes and Options**

The Clerk presented options of Highway gates from two companies JACS UK Ltd and Clarkes of Walsham.

**Resolved 23/11/6.01**

It was agreed to accept the quote from JACS UK Ltd for 2x of 1000mm wide gates, with signage for, one for each end of the village at a total cost of £1,340.00.

**Resolved 23/11/6.02**

It was agreed to submit a street furniture licence application to SCC at a cost of £150.

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23/11/7  
i)

The Clerk is to apply for a Street furniture licence from SCC and look at installation quotes and also to apply for a Locality Grant from Cllr. Noble (SCC).

**Parish Matters:**

**Asset Maintenance Report – Consider Works needed**

**Resolved 23/11/7.01**

A quote from Ian Cheshire was accepted for the works needed to repair and maintain the parish assets, as per the asset Risk & Maintenance Inspection report, at a cost of £830.

The Clerk confirmed that she has reported the missing Quiet Lanes sign, missing from Temple Lane, again and has also requested that it be moved due to its unsuitable location.

The play area gate has now been fixed. The metal fence around the play area needs the fixings/bolts tightened, Cllr. Moss has agreed to do this.

The basket ball court surfacing needs replacing, so the Clerk is to look at quotes and options for early Spring of 2024.

ii)

**Discuss Street Lighting Energy & Maintenance Contract SCC & Decarbonisation Initiatives Fund**

**Resolved 23/11/7.02**

It was agreed to accept the new contract for the maintenance and supply of energy for the village street lights, from SCC.

The Clerk presented the Decarbonisation Initiatives Fund from SCC to the Council, it was agreed to submit an application to the fund, for a grant to replace the street lights with LED.

23/11/8

**Correspondence:**

- The Chair advised he will be attending the meeting organised by Tuddenham Parish Council, in reference to the A11 Closures, at which representatives from Highways and our Local MP will be attending next week.
- Suffolk Constabulary County Policing Command (CPC) is undergoing a review and this will lead to a restructure in the coming months, the 'Go Live' date for this is December the 4<sup>th</sup>. The Community Team will be Supervised by;

Sgt Joe Nettleton, who will supervise the officers responsible for the 8 'town' wards.

Sgt Matt Gilbert, who will supervise the officers responsible for the rural parishes.

PC Tim Bond will be responsible for the Abbeygate and Minden Wards

PC Hannah Manley will be responsible for the Eastgate and Morton Hall Wards

PC Mariah Hammond will be responsible for the Westgate and Southgate wards.

PC Andrews-Pearce will be responsible for the St Olaves and Tollgate wards.

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PC Rachel Reeve will be responsible for the Parishes North of the A14, together with another officer who's posting is yet to be finalised, and  
PC Emma Macduff will be responsible for the Parishes south of the A14.

The Community policing teams will continue to be supported by the excellent work of our Police Community Support Officers. Whilst on paper a reduction in numbers compared to the current 'SNT' they will also have a much more streamlined role profile, allowing more time to be spent being visible and 'problem solving' issues that affect the community.

23/11/9

i)

## **Finance & Policies:**

### **Parish Council Bank Reconciliation from list of payments/receipts**

The Payments and receipts were scrutinised and approved. The account balance was confirmed as £16,215.59 as of 30<sup>th</sup> October 2023.

### **Resolved 23/11/9.01.**

That the Bank balances and reconciliation of payments & receipts be received and adopted and initialled as such by the Chair of the meeting (DB).

ii)

### **Payment Schedule for signing and approval for payment of outstanding invoices**

### **Resolved 23/11/9.02**

Payee	Details	Invoice number	Total	Power to pay*
CAS OneSuffolk	Website Fee	3093	£60.00	3
David Fisher	Hall Hire Sept 23	18923	£30.00	3
V Bright	Mileage & Expenses Sept/Nov		£65.45	3
SALC	Payroll	27843	£54.00	3
PKF Littlejohn	Audit 22/23	SB20232887	£252.00	3

\*Power to pay

1.	Local Government Act 1972 S.112
2.	Local Government Act 1972 s.137
3.	Local Government Act 1972 S.111
4.	Local Government Act 1972 S.133
5.	Small Holdings and Allotments Act 1908 ss.23,25
6.	Public Health Act 1875 s.164
7.	Public Health Act 1980 ss.43, 50
8.	Local Government Act 1972 S.142
9.	Litter Act 1983 ss. 5,6
10.	Post Office Act 1953, s.51;
11.	Parish Councils Act 1957, s3 (i)
12.	The Local Audit and Accountability Act 2014

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- iii) **Agree the Clerks Cost of Living Pay Increase & Backdated Pay as per NJC Pay Scales 23/24 Resolved 23/11/9.03**  
The NJC Pay scales (SCP 17) for 23/24 were agreed and adopted. It was agreed to pay the Clerk backdated pay, as per the pay increase from 1<sup>st</sup> April 2023.

23/11/10

**Councillor's Reports & Items for next Agenda**

None.

**Next Meeting to be held on Monday 15<sup>th</sup> January 2024 at 7:30pm, in the Old School Hall, Icklingham.**

Meeting closed at 9:03pm

Signed: *D. Baugh*  
Chair, Icklingham PC

Date: 15<sup>th</sup> January 2024